

Rental Property Worksheet

(Use a separate sheet for each property)

Tax Year: _____ Address of Property: _____

Property Owned by: _____ Client _____ Spouse _____ Jointly _____ Ownership % _____

Days property rented: _____ Days property rented at fair market value: _____

Days of personal use (including use by relatives): _____

IF PROPERTY WAS PURCHASED OR SOLD, PLEASE INCLUDE CLOSING STATEMENTS.

Income from Rent: \$ _____

Include advance rents in the year made. Do not include security deposits that will be returned to the tenant.

Expenses:

Advertising	\$ _____
Cleaning & Maintenance	\$ _____
Commissions	\$ _____
Insurance	\$ _____
Legal & professional fees	\$ _____
Management fees	\$ _____
Mortgage interest paid	\$ _____ (Please include all Forms 1098)
Other interest	\$ _____
Repairs	\$ _____ (Separately list major improvements, such as new roof)
Supplies	\$ _____
Real estate taxes	\$ _____
Utilities	\$ _____
Home Owner Association	\$ _____
Other Expenses (List)	\$ _____ \$ _____ \$ _____ \$ _____

Major improvements /appliances

Cost

Date purchased

_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

Rental related mileage: If there are multiple vehicles, please attach a separate statement with a breakdown

NOTE: Keep a written mileage log showing the date, miles, and business purpose for each trip. The IRS does not allow a deduction for undocumented miles.

Make, model & year of Vehicle _____

Date placed in service: _____

Total miles vehicle was driven during the year _____

Rental related miles driven _____

Optional Info: Beginning odometer reading _____

Ending odometer reading _____

I certify that the information listed above provided by me to prepare my income tax return is correct, accurate, and they are true to the best of my knowledge and belief.

Your Signature: _____

Date: _____