

Rental Property Worksheet

(Use a separate sheet for each property)

Tax Year: _____ Address of Property: _____

Property Owned by: _____ Client _____ Spouse _____ Jointly _____ Ownership % _____

Days property rented: _____ Days property rented at fair market value: _____

Days of personal use (including use by relatives): _____

IF PROPERTY WAS PURCHASED OR SOLD, PLEASE INCLUDE CLOSING STATEMENTS.

Income from Rent: \$ _____

Include advance rents in the year made. Do not include security deposits that will be returned to the tenant.

Expenses:

Advertising	\$ _____
Cleaning & Maintenance	\$ _____
Commissions	\$ _____
Insurance	\$ _____
Legal & professional fees	\$ _____
Management fees	\$ _____
Mortgage interest paid	\$ _____
Other interest	\$ _____
Repairs	\$ _____
Supplies	\$ _____
Real estate taxes	\$ _____
Utilities	\$ _____
Home Owner Association	\$ _____
Other Expenses (List)	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

(Please include all Forms 1098)

(Separately list major improvements, such as new roof)

Major improvements /appliances

Cost

Date purchased

_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

Rental related mileage: If there are multiple vehicles, please attach a separate statement with a breakdown

NOTE: Keep a written mileage log showing the date, miles, and business purpose for each trip. The IRS does not allow a deduction for undocumented miles.

Make, model & year of Vehicle _____

Date placed in service: _____

Total miles vehicle was driven during the year _____

Rental related miles driven _____

Optional Info: Beginning odometer reading _____

Ending odometer reading _____

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I certify that the information listed above provided by me to prepare my income tax return is correct, accurate, and they are true to the best of my knowledge and belief.

**Your Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_